



# Requirements & Tips for conducting a successful Student Voter Registration Drive



## Pre-registration for 16 & 17 year olds

Voter registration is now open to 16 and 17 year olds. Students must provide either the last 4 digits of their social security number or DL number on application. Registered 16-17 year olds will be placed in “inactive status” and it will be automatically updated to “active” voter status on their 18th birthday.

## Options for Voter Registration

Ulster County will provide by mail or in-person a reasonable quantity of voter registration forms to any school district that sends a voter registration drive request.

\* Online DMV portal if the student is a licensed driver.

**<https://dmv.ny.gov/more-info/electronic-voter-registration-application>**

\* The school can collect names and addresses and we can mail forms directly to the student’s residence

\* Students can call our office 845.334.5470 or email: **[elections@co.ulster.ny.us](mailto:elections@co.ulster.ny.us)** and request a voter registration application.

\* Students can visit our website at **[VoteUlster.com](http://VoteUlster.com)** and click the Voter Registration icon to download and print an application. All forms must be mailed to our office at: Ulster County BOE, 284 Wall Street, Kingston, NY 12401 as we require an original signature.

\* The BOE can mail registration forms to the school to be distributed during in-person attendance days. Collected forms can be mailed in volume to our office at the address above.

## Where do we submit the completed voter registration forms?

284 Wall Street  
KINGSTON, NEW YORK 12401  
Telephone: 845 334-5470 FAX:  
845 334-5434

## Can we help students fill out the form?

**Yes**, but the registrant must sign it. Anyone they wish may help them fill in the information requested on the form above the affidavit (#16).

## Questions? Contact Ulster County Board of Elections at:

284 Wall Street  
KINGSTON, NEW YORK 12401  
Telephone: 845 334-5470  
FAX: 845 334-5434

**[elections@co.ulster.ny.us](mailto:elections@co.ulster.ny.us) | [VoteUlster.com](http://VoteUlster.com)**

## Which fields on the voter registration form **ABSOLUTELY MUST** be filled out?

Registration of new and new Ulster County voters **cannot be completed** without all of these items:

- ◇ **Identification number** – Either a New York State DMV number or the last four digits of their Social Security number. If you do not provide your social or drivers license number on the form, you will be required to present ID the first time you vote in person.
- ◇ **Date of Birth**
- ◇ **Qualifications** - Citizenship and Age
- ◇ **Your Name**
- ◇ **Address Where You Live**
- ◇ **Signature** (be sure they read the affidavit before signing)

## What happens if the *other* fields aren't filled out? Why are they there?

**Gender, Phone, and/or Email** is marked “(optional)”. If a registrant provides contact information, the Ulster Board of Elections may use that information to contact the voter, and it may be shared as it becomes public information.

**Address Where you Receive Mail** is marked “(if different)”. If the registrant receives mail at the same place they live, this should be left blank. Only if they want / need to have their mail sent to an address different from where they live, such as a PO Box, should this be filled in.

**Previous Voter Registration Information** is most important if:

- ◆ The person has previously been registered under a different name
- ◆ The person has just moved into NY from another state, so we can let the other state know that they are registering to vote here now.

If **Political Party** is left blank:

- ◆ A NEW voter will be registered as “No Party”
- ◆ A NY voter changing name or address will have their existing party affiliation left unchanged.

## Student Election Day Inspector Program

NY State law allows eligible Juniors and Seniors who are 16 or 17 years old to serve as student election inspectors. Ulster County students who are pre-registered or registered to vote are eligible to apply.

### Benefits:

- Gain real-life work experience, which may apply for a special project in government or civics class, or on college admissions applications.
- Fulfill an important civic duty
- Meet and work with an interesting group of people from the community
- Earn a little extra cash – Paid \$15/hr or about \$250 for a full election day shift

### Responsibilities:

- Student Election Inspectors must report for duty at 5:15am and work until all duties are performed (1pm for split shift or 9:30pm for a full shift).
- Attend a mandatory paid training prior to the election (\$60)

Apply today online: Visit our website at [VoteUlster.com](http://VoteUlster.com) and click the link for “Become an Election Inspector” link and complete the availability survey.